

NHC3UA

New Hampshire College and University
Compliance Assistance Cooperative Program

www.nhc3ua.org



Click the link below to download the Spill Prevention, Control, and Countermeasure Training Video:

<https://nhc3ua.org/online-training/SPCC-Training-Video.mov/view>

Or to order a copy email ehs@unh.edu for more information.

The SPCC training video can be used to fulfill the annual training requirement for facilities employees who work with oil. Once employees have watched the 26 minute DVD, please document who was there on a sign-in sheet. The sign-in sheet should have the training name (SPCC Training), the facilitator's name, their department/job, title and date. Please see the example below. After everyone has signed next to their printed name, don't forget to keep a hard/soft copy for your records in case of an inspection.

If you are not sure if your institution is subject to SPCC regulations, please see the decision tree on the next page. Also, you will find a sample SPCC contact card below that you should keep handy if you need to report a spill.

We hope that you enjoy the SPCC Training Video and that it will make training easier at your institution. Please let us know if you have any questions by contacting ehs@unh.edu.

Example Sign-In Sheet:

Spill Prevention, Control, and Counter Measure Annual Training

Date _____ Facilitator _____

Department	Title	Name	Signature

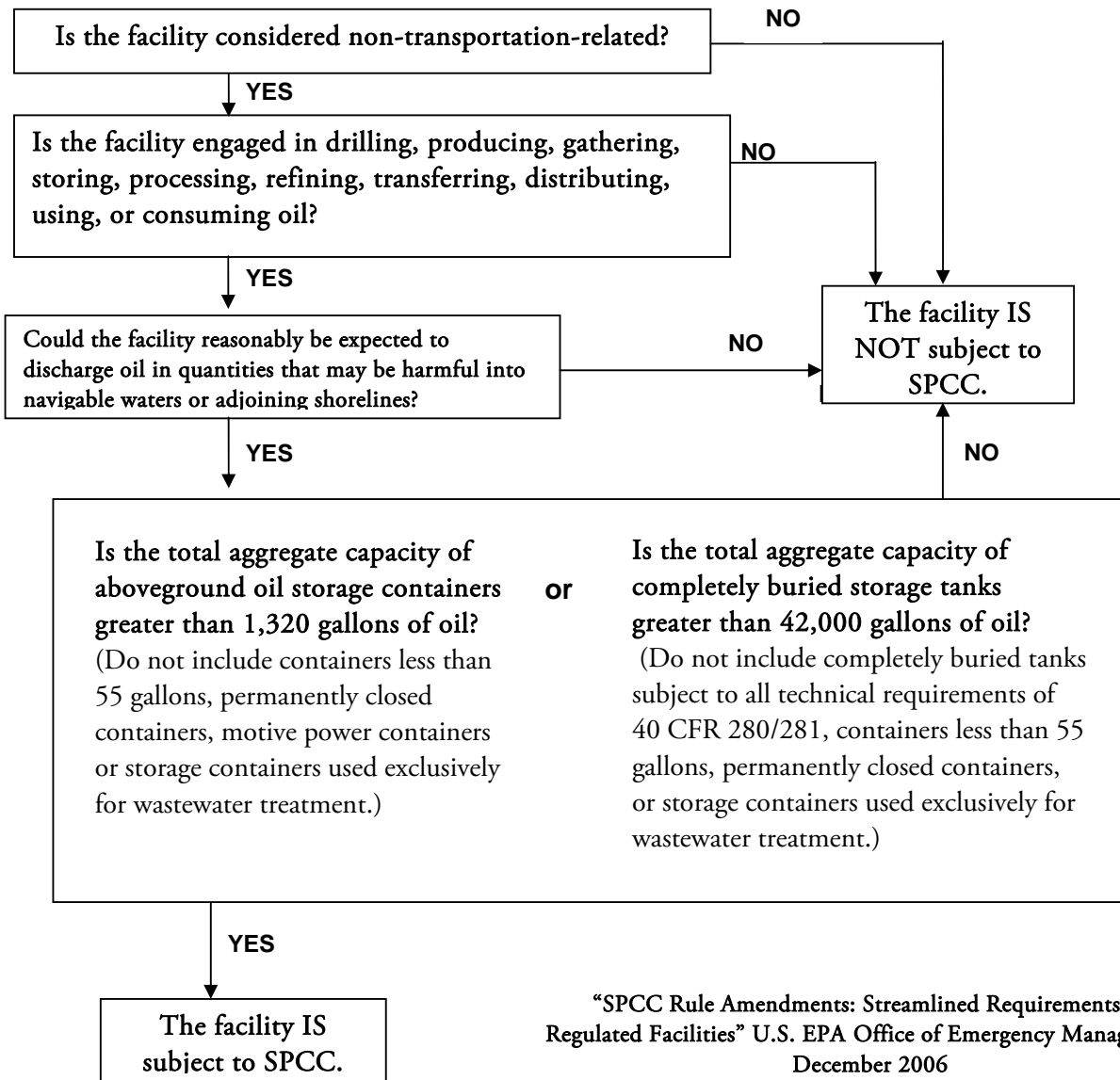
Example Oil Spill Report Card:

Oil Spill Report Card

Contact Numbers

Your name, address, telephone number, and the responsible party	National Response Center:
Specific location of the incident	EPA Region 1:
Date and time the incident occurred or was discovered	NH Dept. of Environmental Services:
Name and total quantity of the material released	NH State Police:
Source and cause of the release or spill	Local Fire Department: 911 or _____
Medium (i.e. land or water) affected by the release or spill	SPCC Coordinator
Danger or threat posed by the release or spill	Facilities Management:
Weather conditions	Physical Plant Management:
Number and types of injuries or fatalities (if any)	College or University Administration:
Whether an evacuation has occurred	Contact Name and Number:
Description of current and future cleanup actions	Contact Name and Number:
Other agencies notified or about to be notified	Clean Harbors:
Any other information that may help emergency responders	Enpro Services:

Does your institution need a Spill Prevention, Control and Countermeasure (SPCC) Plan?



If yes, your SPCC plan needs to be certified by a Professional Engineer every 5 years and your institutions' employees need to receive SPCC Training.

SPCC regulations require that SPCC Training is documented. Record the name, title, and signature of employees that have watched the SPCC Training Video. Ensure that the date is clearly marked on the sign-in sheet and keep a copy in your files.